

**CONSTITUTION OF THE VETERANS' ATHLETIC CLUB**

**EFFECTIVE FROM 24 SEPTEMBER 2018**

**RULE 1. OBJECTS**

That this Club shall be called 'The Veterans' Athletic Club' and shall be devoted to the furtherance of athletics for Masters of both sexes in London and the South-East.

**RULE 2. AFFILIATIONS**

The Club shall be affiliated to England Athletics (EA), the British Masters Athletic Federation (BMAF) and the Race Walking Association and such other bodies as the Committee feels appropriate.

**RULE 3. OFFICERS AND MANAGEMENT**

The management of the Club shall be vested in a Committee consisting of a President, up to four Vice Presidents, an Honorary Secretary, Honorary Treasurer, Walking Secretary, Track and Field Secretary, Road Running Secretary, Cross Country Secretary, Membership Secretary, Entries Secretary, Newsletter Editor, Press Officer and up to six other members, all to be elected at the Annual General Meeting.

The Committee may co-opt up to four other Committee members.

The Committee shall meet normally during alternate months.

**RULE 4. MEMBERSHIP**

A candidate for Club membership must apply by completing the approved form on the BMAF website, and paying the appropriate membership fee. The candidate must be at least 35 years old.

The candidate will be able to compete and be eligible for awards as soon as he or she has completed the application process.

Lapsed members re-admitted to membership shall be classed as new members.

**RULE 5. LIFE MEMBERSHIP**

Life Membership may be bestowed on members deemed to have rendered long, exceptional and meritorious service to the club, subject to the person nominated having been approved by the Committee.

**RULE 6. RESIGNATION**

A member who wishes to withdraw from Club membership shall give notice in writing to the Membership Secretary and the resignation, if accepted, shall be operative from the date of

## **RATIFIED AT THE VAC AGM ON 24 SEPTEMBER 2018**

such notice. The Membership Secretary shall consider such an application and may refuse or delay it if the member is considered to be under liability (financial or otherwise) to the Club.

A member, not having tendered her/his resignation by the 1st April in any year shall remain liable for the subscription due on that date.

### **RULE 7. DISCIPLINARY ACTION AND DEALING WITH COMPLAINTS**

Disciplinary action against any member or officer of the Club will be taken in accordance with the Veterans AC Discipline and Appeals Policy and Procedure, as currently published on the VAC website.

If any member or officer of the Club has a complaint against the Club or against a fellow member or officer of the Club, the complaint will be dealt with in accordance with the Veterans AC Discipline and Appeals Policy and Procedure, as currently published on the VAC website.

### **RULE 8. SUBSCRIPTIONS**

The Club year shall start on the 1<sup>st</sup> April and the subscriptions shall be due on the 1<sup>st</sup> April each year. The level of subscriptions shall be decided at a General Meeting and shall remain in force until altered.

### **RULE 9. ANNUAL GENERAL MEETING**

The Club Annual General Meeting (AGM) shall be held each September (or as near as can be arranged). The AGM shall elect Club Officers and Committee, receive financial accounts and deal with any resolutions and all other items submitted for consideration.

Items for inclusion on the agenda of an AGM should be submitted to the Honorary Secretary by the Committee or by any two members four weeks before the AGM or as soon as thereafter by a date to be set by the Committee. The Honorary Secretary shall send to all members the notice of the AGM together with the agenda giving not less than seven days' notice of the same.

Each member shall have one vote at an AGM which must be cast in person.

A decision taken at an AGM shall be of greater authority than that of the Committee.

### **RULE 10. EMERGENCY GENERAL MEETING**

An Emergency General Meeting (EGM) may be called by the Committee or by the President or by ten members of the Club sending to the Honorary Secretary notice that an EGM shall be called. The business of such a Meeting shall be confined to the matters laid down in the notice of the Meeting.

## **RATIFIED AT THE VAC AGM ON 24 SEPTEMBER 2018**

Any such Meeting shall be called within twenty-one days of the receipt of the notice by the Honorary Secretary who shall give not less than fourteen days' notice to all members.

Each member shall have one vote at an EGM which must be cast in person.

A decision taken at an EGM shall be of greater authority than that of the Committee.

### **RULE 11. CLUB COLOURS**

The Club colours shall be an all-white vest with a black horizontal band across the chest. The letters VAC shall be on the front. Shorts shall normally be black.

### **RULE 12. CLUB FINANCES**

The Club is a non profit organisation.

An account shall be maintained on behalf of the Club at a bank agreed by the Committee. This may include savings accounts as well as a current account. The Committee may decide which Committee members (one of whom must be the Honorary Treasurer) shall be signatories for any withdrawal from the account, excluding transfers between the savings accounts and the current account. Any two of these must sign every cheque or authorise any electronic withdrawal. The signatories must not be related nor members of the same household.

Records of income and expenditure shall be maintained by the Honorary Treasurer and a financial statement given to each Committee meeting.

All money raised by or on behalf of the Club shall only to be used to further the aims of the group, as specified in Rule 1 of the Constitution.

### **RULE 13. AMENDMENTS TO THE CONSTITUTION**

Amendments to the Constitution shall only be made at the AGM or an EGM. Any proposal to amend the Constitution must be given to the Honorary Secretary in writing. The proposal must then be circulated with the notice of the General Meeting.

Any proposal to amend the Constitution shall require a two thirds majority of those present at the General Meeting and entitled to vote.

### **RULE 14. OTHER MATTERS**

Matters not covered by these rules shall be dealt with by the Committee. Interpretation of these rules shall be decided by the Committee.